



State of Alaska
Department of Law
 1031 W. 4th Ave, Suite 200
 Anchorage, AK 95901-5903
 Phone: (907) 269-6600
 Email: lawcharities@alaska.gov

Office Use Only

PAID SOLICITOR ANNUAL REGISTRATION

- Use this form to file an initial registration or renew a registration.
- **Submit form with payment of the \$200 registration fee** (by credit card or check payable to "State of Alaska").
- Registration renewals must be filed by September 1 of each year.
- Registration is complete when the Department of Law sends confirmation that registration is complete.
- For forms and information, or to register online: www.law.alaska.gov/consumer/charityreg.html

Initial Registration or Renewal

Check One Initial Registration Registration Renewal

Registration Contact Information

Provide the name and contact information of the individual the Department of Law should contact about this registration.

Name _____ Title _____
 Company _____ Address _____
 City _____ State _____
 Zip Code _____ Country (if not USA) _____
 Telephone _____ Email _____

General Information

1. Paid Solicitor's legal name _____
 All other name(s) used _____
2. Paid Solicitor's Federal EIN/Tax ID# (nine digits) ____ - ____ - ____
3. (A) Paid Solicitor's Mailing Address _____
 City _____ State _____
 Zip Code _____ Country (if not USA) _____
 (B) Paid Solicitor's Location Address (if different) _____
 City _____ State _____
 Zip Code _____ Country (if not USA) _____
 (C) Additional Alaska addresses used to solicit donations (attach additional pages if needed)
 Alaska Address _____
 City _____ Zip Code _____
4. Paid Solicitor's Telephone _____ Paid Solicitor's Email _____
 Website _____

Organization

5. Type of Business Entity (*select one, if "other" specify type of entity*)

Corporation Limited Liability Company Sole Proprietorship Other _____

State Established _____ Date Established ___ / ___ / ___

Officials and Responsible Individuals

6. (A) **Attach a separate sheet** with a list the names, titles, and addresses of the paid solicitor’s owners, officers, directors, partners, members, and executive director or equivalent.

(B) Provide the name and contact information of the person responsible for the activities of the paid solicitor in Alaska

Name _____ Address _____

City _____ State _____

Zip Code _____ Country (*if not USA*) _____

Telephone _____ Email _____

Solicitation Methods

7. How does the paid solicitor solicit donations? (*select all that apply*)

- | | | |
|--|--|--|
| <input type="checkbox"/> Mail | <input type="checkbox"/> Email | <input type="checkbox"/> Personal Contact |
| <input type="checkbox"/> Telephone Calls | <input type="checkbox"/> Mobile/Text Messaging | <input type="checkbox"/> Other (describe): |
| <input type="checkbox"/> Internet | <input type="checkbox"/> Special Events | _____ |

State Registration

8. (A) Has the paid solicitor registered to solicit charitable contributions in any other state? Yes No

If YES, list the states (attach additional pages if needed).

(B) Has the paid solicitor been enjoined or otherwise prohibited by a government agency or court from soliciting charitable contributions in any state or jurisdiction? Yes No

If YES, provide an explanation (attach additional pages if needed).

Convictions

9. Has the paid solicitor or any of its owners, officers, directors, or principal employees ever been convicted of a crime involving charitable solicitations in any state or jurisdiction? Yes No

If YES, provide an explanation that includes the following: first name, last name, title, type of court (county, state, federal), location of court, nature of offense, and date of conviction/disposition (attach additional pages if needed)

Paid Solicitor Surety Bond

10. Select one of the following (*see instructions below for information about Paid Solicitor Surety Bonds*).

- A Paid Solicitor Surety Bond form is attached to this registration form.
- A notice of continuation of a Paid Solicitor Surety Bond is attached to this registration form.
- The individual signing this registration form verifies that a Paid Solicitor Surety Bond or notice of continuation of a surety bond was sent to the Department of Law on an earlier date, and will remain in effect for the registration period.

Initial Registration: paid solicitors are required to submit a \$10,000 Paid Solicitor Surety Bond on the form referenced in 9 AAC 12.060 and available on the website www.law.alaska.gov/consumer/charityreg.html with this registration form.

Registration Renewal: paid solicitors are required to provide evidence of continuation of a Paid Solicitor Surety Bond with this registration form. Paid Solicitors can provide evidence of the continuation of a surety bond doing one of the following:

- attaching a notice of continuation of the bond from the surety company; or,
- checking the box above to verify that a bond or bond continuation form has already been sent to the Department of Law and will remain in effect for the registration period.

Contracts with Charitable Organizations

11. Has the paid solicitor executed any contracts with charitable organizations on whose behalf the paid solicitor will solicit contributions in Alaska? Yes No

If **YES**,

- Attach copies of all contracts that are currently in effect, along with copies of any scripts the paid solicitor will use to solicit contributions.
- If the paid solicitor submitted contracts to the Department of Law on an earlier date, the paid solicitor may attach a list of the contracts that are currently in effect. For each contract, include the name and Federal EIN of the charitable organization, and the date the contract will expire.

Any contracts executed between paid solicitors and charitable organizations must meet the requirements set out in AS 45.68.020, 9 AAC 12.040, and 9 AAC 12.050.

Signature

This registration form must be signed by either:

- the paid solicitor (*if an individual*); or,
- an authorized owner, officer, director, or employee of the paid solicitor (*if an organization*).

Signature _____ Print Name _____

Title _____ Date _____

*This registration form is a public document and will be made available for public review.
Under AS 45.68.010(g) it is unlawful to provide false statements in a registration form.*